

Constitution of Royal Leamington Spa Cycling Club

1. The club is named RLS Cycling Club
2. The purposes of the club
 - a. Promote the amateur sport of cycling in the Warwick district.
 - b. The primary focus of the club is cycling but with the support of the committee it may promote others closely related to the sport (including but not limited to running and swimming in regard to duathlons and triathlons)
3. The permitted means of advancing the purpose of the club, by the committee having the power to
 - a. Acquire and provide grounds, equipment, coaching, training and playing facilities, club house, transport, medical and related facilities.
 - b. Provide coaching, training, medical treatment, related social and other facilities.
 - c. Take out any insurance for club, employees, contractors, players, guests and third parties.
 - d. Raise funds by appeals, subscriptions, loans, sales and charges.
 - e. Borrow money, give security for the same, and open bank accounts.
 - f. Buy, lease of license property and sell, let or otherwise dispose of the same.
 - g. Make grants, loans, give guarantees and provide other benefits.
 - h. Set aside or apply funds for special purposes or as reserves.
 - i. Deposit or invest funds in any lawful manner.
 - j. Employ and engage staff, other and provide services.
 - k. Co-operate with or affiliate to firstly any bodies regulating or organising the sporting, second any club or body involved with it and thirdly with government and related agencies.
 - l. Do all other things reasonably necessary to advance the purposes.
4. Membership
 - a. Membership of the club shall be open to anyone interested in the sport.
 - b. Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis. Restrictions and clauses may be placed onto young riders (under the age of 18) for their own safety.
 - c. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
 - d. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to an appointed panel consisting of club members.
5. General Meetings
 - a. Only the committee (elected club members), committee volunteers and others by invitation may attend the general meetings of the club.
 - b. Such meetings require 21 days' clear notice to those referred to above.
 - c. General meetings shall be held once per calendar month (including the AGM, below)
 - d. In the Chairs absence another member will be chosen to preside the meetings.



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- e. Except as otherwise provided in this constitution, every resolution shall be decided by a majority vote. Votes shall only be counted by those who attend.
 - f. Formalities in connection with General Meetings (such as how to put down resolutions) shall be decided by the Committee and publicised to Club members.
 - g. Whenever a Committee member has a personal interest in a matter to be discussed, he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.
 - h. The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:
 - i. The quorum for meetings is >60% of elected members,
 - ii. >60% must be present for any vote to be valid
 - 1. Though a meeting may still take place, any vote shall be rendered void
 - iii. Committee meetings shall be held face to face;
 - iv. The Chair, or whoever else those present choose shall chair meetings;
 - v. Decisions shall be by simple majority of those voting; Votes shall only be counted by those who attend.
 - vi. A resolution in writing signed by every Committee member shall be valid without a meeting;
 - i. Delegation
 - i. The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the Club; its membership; its duty to report back to the Committee. The Committee may wind up any sub-committee at any time or to change its mandate and operating terms. The chair of the meeting shall not have a casting vote.
6. Annual General Meetings (AGM)
- a. The club will hold an AGM at least once every December
 - b. The members will elect a committee including a Chair, Treasurer, Secretary and any other positions that the committee require for the following year. The elected individual(s) will serve until the next AGM.
 - c. The Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide;
 - d. The Committee will present a report on the Club's activities since the previous AGM;
 - e. The Members will appoint a suitable person to audit the accounts; and
 - f. The Members can discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.
 - g. Committee members are entitle to vote on any position excluding any which they hold or are volunteering for
7. Extraordinary General Meeting (EGM)
- a. An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of >25% of club members signed by them. Such an EGM shall be held on not less than 14 or more than 21 days' notice at a place decided upon by the Committee or in default by the Chair.
8. The Committee



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- a. Role
 - i. Subject to these Rules the Committee shall have responsibility for the management of the Club, its funds, property and affairs.
 - b. Property
 - i. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules.
 - ii. The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, event expenses, post event refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
 - iii. The Club may also in connection with the sports purposes of the Club:
 - 1. Sell and supply food, drink and related sports clothing and equipment;
 - 2. Employ members (though not for riding) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - 3. Pay for reasonable hospitality for visiting teams and guests;
 - 4. Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
 - iv. The Committee will have due regard to the law on disability discrimination and child protection
9. Composition
- a. The Committee shall consist of at least three and not more than 15 members (including Officers).
 - b. The Committee members may co-opt club members (up to the maximum permitted number) to serve until the end of the next AGM.
 - c. Any Committee member may be re-elected or re-co-opted without limit.
 - d. A Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause (a >40% vote in favour of their removal) after the Member concerned has been given the chance of putting his/her case to the Committee with an appeal to the Club members, or is removed by club members at a general meeting. The Committee shall fairly decide time limits and formalities for these steps.
 - i. If a committee member has not been present to 6 months of meetings the committee can vote to elect a new representative.
 - ii. The only instances where the committee shall vote on a position mid-year is where a current committee member retires, a new position is created or as point above. This position will be open to a vote at the AGM.
10. Disclosure
- a. Annual club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.
11. Amendments
- a. These Rules may be amended at a general meeting by >60% of the votes cast but not (if relevant) so as to jeopardise the Club's status as a Community Amateur Sports

Club as first provided for by the Finance Act 2002 and not in any event to alter its purposes (unless the procedure set out below has been followed) or winding up provisions.

- b. The Club Purposes may be changed to include another eligible sport if the committee unanimously agree and the members also agreed the change by a >75% majority of votes cast.

12. Winding up the Club

- a. The members may vote to wind up the Club if a vote of >75% support that proposal at a properly convened general meeting, see 5)i)i)
- b. The Committee will then be responsible for the orderly winding up of the Club's affairs.
- c. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - i. To another Club with similar sports purposes which is a charity and/or
 - ii. To another Club with similar sports purposes which is a registered CASC and/or
 - iii. To the Club's national governing body for use by them for related community sports and/or
 - iv. To a charity of club support.
 - v. No business or individual is to profit from the winding up of the club.